

# WESTON BY WELLAND PARISH COUNCIL



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Minutes of the Parish Council Meeting held in St. Mary the Virgin Church, Weston by Welland on Monday 19<sup>th</sup> February 2018

Councillors Present	G Baumber, S Grandidge, D Ollett, B Roberts, A Sluman (Chair) and K Squibbs,
Also Present	Two members of the public, County Councillor Matthews and Mrs S Cook (Clerk)

- 51 There were no Apologies.**
- 52 There were no Member's declaration of interest in items on the Agenda.**
- 53** The Clerk has received not received any applications in response to the vacancy for Parish Councillor, it was agreed to advertise again. To be reviewed at the next meeting.
- 54** There was no **Police** present however the Clerk confirmed that there had been a window broken on an empty property in December. Cllr Ollett reported that the broken window has been repaired.
- 55** There were no questions from the public.
- 56 The Minutes of the meeting held on Monday 27<sup>th</sup> November 2017** were approved and signed as a true record.
- 57 Matters arising from the last Parish Council meeting**
- i. The Clerk reported that KBC are ordering new road name signs to replace the 3 broken Road name signs ones. The Clerk agreed to keep in contact with KBC.
  - ii. Cllr Grandidge explained that the Welland Valley Traffic Free Path is will run for 40Km from Great Bowden to Yarwell (Peterborough) however he has not heard from Stephen Castens, the Chairman of Ashley Parish Council, about the project since November. Concern was raised as to how land owners would feel about having people walking on their land as most of the land in the Weston by Welland area is privately owned.
  - iii. Cllr Grandidge explained that the Chairman of Ashley Parish Council hopes to form a group of people to help move village projects forward between the villages. Again Cllr Grandidge has not heard from Stephen Castens since November.

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- iv. The Clerk confirmed that she has successfully gained £260 towards the cost of the Section 50 Licence from County Councillor Matthews Community Fund. County Councillor Matthews agreed to liaise with the Clerk to help apply for the licence. In the meantime Cllr Sluman agreed to forward a link to NCC web-site for self-purchase of VAS scheme for Parish Councils.
- v. The Clerk confirmed that the current Village Design Statement has been uploaded onto the web-site. The current Statement has not been updated since 2009, the Clerk agreed to find out if there are any strategy regulations or requirements to update the statement on a regular basis.
- vi. Cllr Squibbs confirmed that there is a wreath used each Remembrance Sunday in Weston by Welland Church. It is kept in the Church for safety.

58 The Clerk reiterated the importance of having a separate e-mail addresses for council business in line with the Data Protection Act 2017. It was agreed that each councillor would have a Gmail account starting with councillor(their surname)@gmail.com

## 59 Financial matters:

- i. The Clerk confirmed that there is currently £4659.29 across both bank accounts, The Clerk successfully gained a further £483.24 from the Transparency Funding which now gives a grand total £1443 to be used on purchasing a lap-top, printer/scanner and the upkeep of the web-site.
- ii. The following Payment was confirmed and cheques signed:

Payee	Reason	Amount	Cheque No
2Commune	Web-site Hosting and E-mail Account for Clerk	£330.00	100329
DM Payroll	Payroll Services for Clerk's Salary	£33.50	100330
S Cook	Clerks Salary and Expenses for December, January and February	£221.65	100331
HMRC	PAYE	£13.60	100332

- iii. It was agreed that the Clerk could spend up to £453 on a laptop and printer from the Transparency Fund, which will leave £660 (the cost of another 2 years web-site hosting).
- iv. The Clerk agreed to find someone to carry out the Internal Audit for the year end accounts.

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- v. Cllr Squibbs confirmed that there are various other options open to gaining additional funding including the Community Funding Grant from KBC, the Transparency Fund is now closed.

**60 Planning:**

- i. No new plans have been received.

**61 Correspondence/Training/Events:** The following items of correspondence had been circulated to the Councillors prior to this meeting and all were noted

- i. Best Village Competition 2018
- ii. Northants CALC eUpdate – January/February 2018
- iii. 2018 Training Courses from NCALC
- iv. Work Programme from KBC
- v. Rural Forum Minutes
- vi. Local Government Pay 2018 - 2020
- vii. Northants CALC eUpdate - November/December 2017
- viii. BT Presentation from Rural Forum
- ix. 2018 Audit Update
- x. NCC Budget Consultation phase 2

**62 There were no Matters arising from previous meetings not dealt with elsewhere on the agenda for discussion:**

**63 Future agenda items/business for future meetings. The nature of future agenda items can be discussed at this point, but no decision can be made until the next meeting.**

- i) The Clerk agreed to contact KBC about cutting back the bushes on the Village Green.
- ii) To confirmed the dates of the meetings for the year.

**64 Dates of next Meetings**

Monday 14<sup>th</sup> May 2018 which will include the Annual Parish Meeting, the Annual Parish Council Meeting and a Parish Council Meeting.

With no further Council business the meeting was closed at 8:20 p.m.

<b>Approved by Weston by Welland Parish Council:</b>		
<b>Signature of Chairman :</b>		<b>Date: 14<sup>th</sup> May 2018</b>